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- Pediatric & Adult Otolaryngology
- Head and Neck Surgery

## New Patient Questionnaire

### **Patient Information:**

Full name: \_\_\_\_\_ Patient number (office use only): \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: \_\_\_\_\_

Next of kin: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_

Next of kin phone number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

### **Patient Contact Information:**

Primary phone number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Cell number (if different): ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Email address: \_\_\_\_\_

### **Person Responsible for the Account (if different from patient):**

Name: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Primary phone number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Secondary phone number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

### **Pharmacy Information:**

Name of pharmacy: \_\_\_\_\_

Address of pharmacy: \_\_\_\_\_

Pharmacy phone: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

### **Employer Information:**

Employer: \_\_\_\_\_

Work phone number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

### **Insurance Information:**

Insurance Company: \_\_\_\_\_ Policy Number: \_\_\_\_\_

Name of Primary Account Holder: \_\_\_\_\_ Group Number: \_\_\_\_\_

Secondary Insurance Company: \_\_\_\_\_ Policy Number: \_\_\_\_\_

Name of Primary Account Holder: \_\_\_\_\_ Group Number: \_\_\_\_\_

**Financial information:** *I understand that should my account be turned over to collections that I am responsible for all fees and cost incurred therein including but not limited to collection fees, and attorney costs. I agree that Hanover, Henrico, or Chesterfield counties shall be appropriate jurisdictions.*

**I hereby certify that the information provided above is correct and true to the best of my knowledge.**

\_\_\_\_\_  
Patient's Signature (if 18 or older)

\_\_\_\_\_  
Parent, Guardian, or Responsible Party Signature

\_\_\_\_\_  
Date